

# MG02

## Statement of satisfaction in full or in part of mortgage or charge



**What this form is for**  
You may use this form to register a  
statement of satisfaction in full or in  
part of a mortgage or charge.

**What this form is NOT for**  
You cannot use this form to register  
a statement of satisfaction in full  
or in part of a fixed charge for a  
company registered in Scotland. To  
do this, please use form MG02s.

For further information, please  
refer to our guidance at  
[www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

<b>1</b>	<b>Company details</b>	For official use
Company number	<input type="text"/>	<p>→ <b>Filling in this form</b> Please complete in typescript or in bold black capitals.</p> <p>All fields are mandatory unless specified or indicated by *</p>
Company name in full	<input type="text"/>	

<b>2</b>	<b>Creation of charge</b>	
Date charge created	<input type="text"/>	<p>① You should give a description of the instrument (if any) creating or evidencing the charge, e.g. 'Legal charge'.</p> <p>② The date of registration may be confirmed from the certificate.</p>
Description ①	<input type="text"/>	
Date of registration ②	<input type="text"/>	

<b>3</b>	<b>Name and address of chargee(s), or trustee(s) for the debenture holders</b>	
	Please give the name and address of the chargee(s), or trustee(s) for the debenture holders.	<p><b>Continuation page</b> Please use a continuation page if you need to enter more details.</p>
Name	<input type="text"/>	
Address	<input type="text"/>	
Postcode	<input type="text"/>	
Name	<input type="text"/>	
Address	<input type="text"/>	
Postcode	<input type="text"/>	
Name	<input type="text"/>	
Address	<input type="text"/>	
Postcode	<input type="text"/>	

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### 4 Short particulars of all the property mortgaged or charged

Please give the short particulars of the property mortgaged or charged.

#### Continuation page

Please use a continuation page if you need to enter more details.

Short particulars

### 5 Satisfaction of the debt

I confirm that the debt for which the charge described above was given has been paid or satisfied ①

In full.

In part.

① Please tick one box only.

### 6 Signature

Please sign the form here.

Signature

Signature

X

X

This form must be signed by a person with an interest in the registration of the charge.

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### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name							
Company name							
Address							
Post town							
County/Region							
Postcode							
Country							
DX							
Telephone							



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have completed the charge details in Section 2.
- You have completed the name and address of the chargee, or trustee for the debenture holders.
- You have completed the short particulars of the property mortgaged or charged.
- You have confirmed whether the charge is to be satisfied in full or in part.
- You have signed the form.



### Important information

Please note that all information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

#### For companies registered in England and Wales:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

#### For companies registered in Scotland:

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

#### For companies registered in Northern Ireland:

The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS.  
DX 481 N.R. Belfast 1.



### Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)